

Policy: Responsible use of Technology

Policy Number: AH

Policy Type: Personnel

**POLICY**

Hanover School Division encourages the use of technology to enhance and facilitate learning. Technology supports educational environments that are innovative, cuu

Cell phones and additional personal technology devices should not be brought to school unless the school principal has provided permission.

Middle Years (5-6)

Grades 5 and 6 students may bring their cell phones and additional personal technologies to school but must have them stored in their locker unless the school principal has provided permission. Expectations for the use of cellphones in school must be clearly explained by the school principal to students and parents at the beginning of each school year.

Middle Years (Grades 7-8)

Grades 7 and 8 students are at the age where it is important to start preparing students for how to effectively and respectfully use cell phones at school. This is a critical step in preparing students for Grades 9-12 where greater independence with personal devices is provided.

Grades 7 and 8 students: With permission from parent



**Downloading Files from the Internet**

There is always a risk that downloaded software may pose a threat to Hanover School Division computer systems. If authorized users locate a file that they have a need to acquire, they are required to take the following precautions:

Make sure the file is within the guidelines of Division policies and regulations on the responsible use of technology

Apply available approved virus scanning software on the file before the file is opened or launched

**Employee Supervision of Student Network Use**

While in the classroom environment, teachers are responsible for supervising their students while on the internet. If "free time" is provided to students while using the internet, students must

connect to the HSD Guest Wifi network to ensure adequate content filtering. Students must adhere to respectful usage policies on any device, anywhere on campus.

Grade 9-12: Students must adhere to HSD Respectful Use Policies (RUPA) while using digital devices, both person

Do not give out any personal information such as a home address, telephone number, parent's or guardian's name, etc.

Do not send fraudulent, intimidating, or anonymous messages.

Do not participate in defamatory attacks on individuals or organizations.

## **Sanctions**

Violfø o

